

Exams from Mathematics II A/B in the academic year 2019/2020

Preliminary information – updated on May 11, 2020

- 1) *Based on the decision of the Rector (president) of the university (from the April 28) and the executive order of the Dean of the faculty (from April 30), **all exams must be made at distance, i.e. online.** (English translation of those orders is not yet available)*
- 2) *The details of organization will be communicated as soon as possible. Follow your email, subject webpage an MS Teams channel for updates.*
- 3) *For Mathematics II, it is expected to have one regular exam (mandatory for all students) in the last week of May (25-29). Students who will fail, can repeat the exam exactly two weeks after the first attempt.*

In case you anticipate any issue you may have with this examination schedule, please contact me immediately.

The examination follows the decision of the Rector of the Czech Technical University to ensure the study and implementation of examinations at CTU, [Rector's Order No. 9/2020](#) published at April 28, 2020 (active from May 11, 2020) and the executive order of the Dean of the Faculty of Mechanical Engineering published on April 30, 2020 at the webpage [KORONAVIRUS](#). All this information is only available in Czech (at the moment).

The following is the (unofficial) translation of articles (10)-(20) of the Section II of the [Rector's Order No. 9/2020](#)

- (10) In case the online way of examination will be chosen, it must be mentioned in the **remark of the exam record in the IS KOS**. Students must be familiarized in advance with all the information and conditions of online exams.
- (11) By registering him/herself for a subject exam (or any other exam or defense) in IS KOS, the student **agrees with the indicated form of the exam**.
- (12) By registering him/herself for an exam, the student **agrees with recording** of the exam and archiving the record for 5 years and also confirms that he/she has the following working technical equipment:
 - a) **computer with necessary SW** for performing an online exam (according to the specification of the exam)
 - b) **webcam**,
 - c) **microphone**,
 - d) **speakers/earphones**,
 - e) **data connection** with sufficient quality for an audio-video calls,
 - f) sufficient **capacity for data** transmission,
 - g) **phone** connection (for case of network failure).
- (13) For performing the online exams, the CTU will guarantee the support of **MS Teams and Moodle** platforms. The use of other platforms must be agreed by the dean and the faculty must take care of their support.
- (14) If student is not able to carry out the exam in the assigned form, he/she will send an application to the Dean of the faculty via the study department.

(15) In case of **malfunctioning of the technical means** of communication (e.g. the network failure) during the online exam, the examiner will reconsider the continuation of the exam or its repetition in order to preserve equal conditions for all students and to exclude any attempts of the students attempts of exam fraud.

(16) In case of network failure, student will contact immediately the examiner **by phone** and explains the reasons of the failure and examiner will decide about continuation of the exam. The corresponding phone number will be given to students at latest at the beginning of the exam.

(17) At the beginning of the online exam it is necessary to **verify the identity of the student**.

(18) If it will be found out that student had **cheated during the exam**, such misconduct will be considered as especially aggravating, possibly leading to students **exclusion from further study**.

(19) Performing the exam online doesn't cancels the requirement of being **appropriate dressed and adjusted**. Non-respecting this rule may lead to termination of the exam.

(20) For bulk exams, the examiner will insert the **results** directly into the IS KOS. If student disagrees with the grade, he/she will express such disagreement by email to examiner within 24 hours after the grade was written to KOS. By individual exams, the examiner will announce the result to the student immediately and asks him for agreement with the obtained grade.

Further notes:

- *Make sure that you have working the **official email** that you have registered in KOS. This is the only email to which official information will be sent and from which your information will be accepted. Emails coming from other (non-official) accounts will be not accepted.*
- *Make sure you are able to **scan your work** (hand written A4 papers) to PDF files. All pages must be in a single PDF file, with all pages correctly numbered, ordered and oriented. The scans must have sufficient quality and should not have excessive size. You may either use a flatbed scanner or a phone/tablet equipped by a suitable photo-scanning software.*
- *Verify that you have your **valid student card**. It will be necessary to prove your identity and student status at the CTU.*
- *Students without valid **assessment from tutorials** will be not admitted to exams. Deliver the assessment homework in time (until May 17, 2020). Non-delivering the homework (or delivering it after deadline) may result in not-awarding the assessment from tutorials.*
- *On the other hand, the participation in the regular exam organized at specified **date is mandatory** for all students having the assessment (who have not yet passed the exam).*